

Residential Tenancy Application Form

For your application to be processed you must answer all questions
(Including the reverse side)

1. Agent Details



Address: 127 Separation St, North Geelong VIC 3215
Phone no: 03 5278 7011
Fax no: 03 5278 5555
Email: ngreception@harcourts.com.au

REA ID: 6657

2. Property Details

Address

Suburb _____ **Postcode** _____
Lease Term _____ **Years** _____ **Months** _____
Date Property is to be occupied _____ / _____ / _____
Number of Adults _____ **Children** _____ **Ages** _____

3. Personal Details

Title _____ **First Name** _____ **Last Name** _____
Current Address

Suburb _____ **Postcode** _____
Date of Birth _____ / _____ / _____ **Age (Years / Months)** _____
Drivers Licence Number _____ **State of Issue** _____
Alternate ID (eg passport) _____ **No** _____
Home Ph _____ **Mobile Ph** _____
Email

Occupation

Work No

4. Emergency Contact

Please provide an emergency contact not residing with you

First Name _____ **Surname** _____
Relationship _____ **Phone No** _____
Address

Suburb _____ **Postcode** _____

RESIDENTIAL TENANCIES ACT 1997

Section 439C

NOTICE OF USUAL USE OF DATABASE

Important information for the person completing this notice

You must complete this Notice and give it to the applicant when the application for the tenancy agreement is made, whether or not you intend to use this residential tenancy database(s) for deciding whether a tenancy agreement should be entered into with the applicant.

The name(s) of the residential tenancy database(s) the landlord usually uses, or may use, for deciding whether a tenancy agreement should be entered into with a person are as follows:

Residential tenancy database:

Tenancy Information Centre of Australia

How to contact and obtain information from the operator of this database:

PO BOX 120, Concord NSW 2137 Tel: 1300 220 346 Fax: 02 9473 4844

Email: membership@tica.com.au

The reason the landlord uses a residential tenancy database is for checking an applicant's tenancy history.

Dated: _____ / _____ /20

Landlord/Landlords agent

Applicant(s)

5. Utility Connections



Phone: 1300 554 028
Fax: 1300 889 598
Email: info@connectnow.com.au

Moving home has never been easier

Harcourts Connect is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, removalists and vehicle hire.

What's more, you pay no extra charges as a result of using the Harcourts Connect service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered. If we are unable to contact you within this period please call 1300 554 028 to ensure your services can be addressed by the required date.

DECLARATION AND EXECUTION/PRIVACY NOTICE: By signing this application and ticking the 'YES' box below, I: consent to the collection of my personal information by Connectnow Pty Ltd (ABN 79 097 398 662) ("connectnow") for the purposes of contacting me to talk about arranging the connection and disconnection of moving and utility services and related services and to inform me about other products and services that may compliment my home/lifestyle needs; consent to the disclosure by connectnow of my personal information contained in this application to other parties, including the relevant third party service providers, connectnow's related companies and third parties who provide connectnow with services in connection with the ordinary operation and administration of connectnow's business or where otherwise required or authorised by law; understand that protecting my privacy is important to connectnow and that I can obtain further details about how connectnow manages my personal information, including how I may access and seek correction of my personal information, how I may complain about a breach of my privacy and how connectnow will deal with that complaint, by viewing connectnow's Privacy Policy at www.connectnow.com.au or contacting their Privacy Officer at info@connectnow.com.au; understand that whilst connectnow is unlikely to disclose my personal information to recipients located overseas, connectnow is not responsible for the privacy practices of any third party service providers, and accordingly, I accept that it is my responsibility to check the privacy policies of the relevant service providers if I wish to obtain further information about how they manage personal information (including whether or not they are likely to disclose such information to overseas recipients); understand that my consent to receive such marketing materials will continue until I opt-out by contacting info@connectnow.com.au; understand that the connection and disconnection of moving and utility services and related services (collectively referred to as "the nominated services") will only be initiated once a connectnow representative has discussed the details with me and obtained my consent to the terms and conditions of supply of the relevant service providers; acknowledge that, to the extent permitted by law, neither connectnow nor my real estate agent accepts liability for loss caused by delay in, or failure to, connect and disconnect or provide the nominated services; acknowledge that the nominated services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated service providers bind me and that after hours connections may incur additional service fees from utility providers; authorise the obtaining of a National Metering Identifier or a Metering Installation Registration Number for my residential address to obtain supply details; understand that it is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection of the nominated utility services and that there is easy access to the meters; understand that connectnow may be paid a fee by the service provider and may pay a fee to a real estate agent in respect of the provision of the services provided to me by connectnow. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements and other undertakings set out in this application form on behalf of all applicants listed on this application form. Where I have nominated an alternative contact person on this application, I authorise connectnow to speak to them about my move and connection and disconnection needs if connectnow is unable to contact me directly.

Yes, I consent Harcourts Connect contacting me to organise my move home services and other products and services to suit my home or lifestyle needs.

Signed: _____

Date: _____

6. Declaration

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information.

Applicant(s)

Date _____ / _____ / _____

7. Applicant History

How long have you lived at your current address? Years Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid \$

Reason for leaving

Was bond repaid in full? Yes No If No, please specify why:

What was your previous residential address?

Suburb Postcode

How long have you lived at your previous address? Years Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid \$

Reason for leaving :

Was bond repaid in full? Yes No If No, please specify why:

8. Employment Details

Occupation

Company Name

Company Address

Suburb Postcode

Employer Contact Name

Employer Phone No

Length at this employment Years Months

Net Income \$ Per Week \$ Per Month

9. Previous Employment Details

Occupation

Company Name

Company Address

Suburb Postcode

Employer Contact Name

Employer Phone No

Length at this employment Years Months

Net Income \$ Per Week \$ Per Month

10. Social Security Benefits

Type

Per Week \$ Per Month \$

11. Other Information

Vehicle Registration

Do you have pets? Yes No

If Yes, please specify breed, age, registration details

12. Personal Referees

1. Reference name

Occupation

Relationship Phone No

Notes

2. Reference name

Occupation

Relationship Phone No

Notes

13. ID Requirements

Before any application will be considered, each applicant must supply a minimum of 100 ID points.

Photo ID is compulsory

Drivers Licence	50 Points
Passport	50 points
Proof of Age Card	50 Points
Student ID Card	50 Points
Last 4 rent receipts/Rates Notice	50 Points
Copy of Gas/Water/Electricity Bill	30 points (each)
Pension/Centrelink Card	10 Points
Medicare Card	10 Points
Birth Certificate	10 Points

PROOF OF INCOME IS COMPULSORY in the form of wage slip, centrelink statement or bank statement.

PLEASE NOTE: PHOTOCOPIES OF ALL DOCUMENTS ARE TO BE SUPPLIED BY THE APPLICANT

If you are accepted for the property you will be required to pay 2 weeks rent within 24 hours of being notified.

14. Further Information

Upon inspection was the property in a reasonably clean and fair condition? Yes No

Do you have 2 weeks rent ready to be receipted within 24 hours, should you be approved for the property? Yes No

Do you have full bond payment ready to be receipted should you be approved? Yes No

Are you relying on DOH Bond? Yes No

15. How did you find out about the property?

RENT LIST INTERNET OFFICE FOR LEASE BOARD OTHER _____