Ashmore Plaza
Cotlew Street
ASHMORE QLD 4214
Ph: 07 5597 6666
Fax: 07 5597 3637
innovations@harcourts.com.au

Maintenance Request Form

Maintenance is required to be reported in writing. Please complete the below form or alternative email your Property Manager.

Tenant Name:_____

Mobile: _____

Property Address:_____

Details of Maintenance Issue:

_____

_____

_____

_____

_____

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_____

_____

_____

_____

_____

_____

Tenant Signature: _____ Date: _____

Office Use

<u>If applicable:</u>

Is the oven: Gas / Electric

Is the Hot water system: Gas / Electric