

Residential Tenancy Application Form

For your application to be processed you must answer all questions

1. Agent Details



Address: 647 High Street, Preston, VIC, 3072
Phone: 03 9478 5005
Fax: 03 9478 1005
Email: suzette.castello@harcourts.com.au

ID: 25376

2. Property Details

Address _____
Suburb _____ Postcode _____
Electricity Meter No _____
Lease Term _____ Years _____ Months _____
Date Property is to be occupied _____ / _____ / _____
Number of other Applicants to Occupy the Property _____
Adults _____ Children _____

3. Personal Details

Title _____ First Name _____ Initial _____
Last Name _____
Date of Birth _____ / _____ / _____ Age (Years / Months) _____
Drivers Licence Number _____ State of Issue _____
Alternate ID (eg passport) _____ No _____
Pension Type (if applicable) _____ No _____
Please provide contact details _____
Home Ph _____ Mobile Ph _____
Email _____
Occupation _____ Work No _____
Current Address _____
Suburb _____ Postcode _____

4. Emergency Contact

Please provide an emergency contact not residing with you _____
First Name _____ Surname _____
Relationship _____ Phone No _____
Address _____
Suburb _____ Postcode _____

5. Payment Details

Property Rental \$	Per Week or \$	Per Month
First Payment of rent in advance	\$	
Rental Bond (1 Month Rent)	\$	
Sub Total	\$	

6. Utility Connections



Powered by connectnow.

Phone: 1300 554 028
Fax: 1300 889 598
Email: info@connectnow.com.au

A FREE Service - Connecting Your Utilities & Home Services Has Never Been Easier

Harcourts Connect is a simple and convenient time saving service assisting you to connect your Electricity, Gas, Phone, Internet and Pay-Tv to a choice of Australia's leading providers. Harcourts Connect can also assist with discounted quotes for removalists, van/truck hire, cleaning services and security monitoring.

No longer do you need to call each service provider individually, wait on hold and repeatedly give your personal details. We take care of it all for you – with the one phone call.

A Harcourts Connect representative will make all reasonable efforts to contact you within one working day of receiving an application. If we are unable to contact you please phone 1300 554 028 to ensure connection can be completed by your requested date.

Please contact me to connect **YES**

I do not wish to be contacted

Signed: _____

Date: _____

7. Declaration

A) I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing and National Tenancy Database (NTD) which lists defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information including National Tenancy Database (NTD). If a landlord or estate agent finds details of a prospective tenant on a database, they must advise the tenant in writing, within seven days, of:

- the name of the database and the person who listed the information
- the tenant's information held in the database
- how the tenant can check, change or remove the listing (ie, by contacting the person who listed them or the database operator).

I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information. B) If section 6 is complete please note that the following terms will apply if you ask us to contact you. Firstly you will be consenting to ConnectNow Pty.Ltd. A.B.N. 79 097 398 662 arranging for the connection and disconnection of the nominated home services and to providing information contained in this application to the service providers for this purpose. I agree that neither ConnectNow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames and terms and conditions once the client has agreed to use the chosen service provider. I authorise the obtaining of a National Metering Identifier (N.M.I.) on my residential address to obtain supply details. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that ConnectNow Pty Ltd will be paid a fee by the service provider and will be paying a fee to the Agent in respect of the provision of the service being provided to me by ConnectNow Pty Ltd. **PRIVACY POLICY:** The privacy of ConnectNow customers is of vital importance to ConnectNow. You have the right to access ConnectNow records of your information under the Privacy Act. ConnectNow will not release your personal information to any third party other than for the purposes of connecting the nominated utility service, unless required to do so under law or government order.

Signed: _____

Date: _____

8. Applicant History

How long have you lived at your current address? Years Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid per month \$

Reason for leaving

Was bond repaid in full? Yes No If No, please specify why:

What was your previous residential address?

Suburb Postcode

How long did you live at your previous address? Years Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid per month \$

Reason for leaving \$

Was bond repaid in full? Yes No If No, please specify why:

9. Employment Details

Occupation

Employers Name

Employment Address

Suburb Postcode

Employer Phone No

Contact Name

Length at current employment Years Months

Net Income \$ Per Week \$ Per Month

10. Previous Employment Details

Occupation

Employers Name

16. How did you find out about this property? (Please Tick)

RENT LIST INTERNET OFFICE FOR LEASE BOARD OTHER _____

Employment Address

Suburb Postcode

Employer Phone No

Contact Name

Length at previous employment Years Months

Net Income \$ Per Week \$ Per Month

13. Other information

Car Registration

Do you have pets? Yes No If Yes, please specify:

14. Personal Referees

1. Reference name

Occupation

Relationship Phone No

Notes

1. Reference name

Occupation

Relationship Phone No

Notes

15. Office Use Only

Lease Start Date / /

Car Space/Garage

Landlord's Name

Lease to be signed on

Signed: Date / /

ID REQUIRED (100 points)

The application will not be processed until 100 points achieved, photocopies MUST be attached to application.

Drivers Licence/Passport	(40 points)
Reference from owner/landlord	(20 points)
Current Bank Statement	(30 points)
Current Utility Bills (electricity/gas)	(30 points)
Two most recent payslips	(40 points)