

BROCHURE



VICTORIA

Agents' Representation Course

GROWING OUR PEOPLE



RTO Provider Number: 31139

Harcourts Academy

Agents' Representative Course.

THE TRAINING PROGRAM

- Will provide participants with knowledge and skills to commence a career in real estate.
- Includes units of competency from the CPP40307 Certificate IV in Property Services (Real Estate) qualification.
- Combines 'what to know' education with practical 'how to do' instruction.
- Is delivered by qualified trainers who have extensive and current real estate experience.
- Provides a path to ongoing training with the real estate industry.

COURSE ENQUIRIES - CONTACT

Telephone: 1300 856 773

Email: victoria@harcourts.net

COURSE LOCATION

The in-class component of the course is delivered at:

Harcourts Victoria
Level 3/95 Coventry Street
Southbank 3006

DURATION OF THE PROGRAM

The in-class component of the course is delivered in three consecutive days from 9am – 5pm. Participants must attend all the in-class component.

Prior to attending the in-class component, participants will be required to complete the online learning component of the course.

CLASS SIZE LIMITS

Harcourts Academy and, or, Harcourts Victoria will limit class sizes. Your registration in any given course is not complete until confirmed by us.

WHO SHOULD DO THIS PROGRAM?

- This course is an industry entry course for those who wish to become agents' representatives in Victoria.

UNITS FROM THE CPP40307 CERTIFICATE IV IN PROPERTY SERVICES (REAL ESTATE)

- CPPDSM4007A Identify Legal and Ethical Requirements of Property Management to Complete Agency Work
- CPPDSM4008A Identify Legal and Ethical Requirements of Property Sales to Complete Agency Work
- CPPDSM4080A Work in the Real Estate Industry

WHAT THIS GIVES YOU

Completion of the course for Agent's Representatives fulfils the educational requirements to act as Agent's Representative in Victoria. In addition to meeting the educational requirements, prospective Agent's Representatives must meet other eligibility criteria including; not having a disqualifying criminal record. Further information about the eligibility to act as an Agent's Representative can be found on the Consumer Affairs Victoria Website at www.consumer.vic.gov.au

AGENTS' REPRESENTATIVE COURSE. (VIC)

Date:		Attendee Name:	
Supplier:	Harcourts Victoria Pty Ltd ABN 37 108 874 979	Attendee home Address:	
Contact:	Harcourts Victoria	Postcode:	
Phone:	1300 856 773	Attendee Mobile:	
Email:	victoria@harcourts.net	Attendee Email:	
Where did you hear about our us?		Dates of Program:	18 th , 19 th 20 th December 2017
<input type="checkbox"/> Harcourts Victoria Website <input type="checkbox"/> Social Media <input type="checkbox"/> Harcourts Office <input type="checkbox"/> Word of Mouth <input type="checkbox"/> Radio <input type="checkbox"/> Newspaper			

COURSE		PRICE
AGENTS' REPRESENTATIVE COURSE. STATEMENT OF ATTAINMENT (SOA) The following three units will be delivered during the program. Please select those for which you wish to receive national recognition by way of a statement of attainment.		\$700
SELECT	CORE UNITS REQUIRED FOR SALESPERSON REGISTRATION	
✓	CPPDSM4007A – Identify legal and ethical requirements of property management to complete work	
✓	CPPDSM4008A – Identify legal and ethical requirements of property sales to complete work	
✓	CPPDSM4080A – Work in the real estate industry	
TOTAL PAYABLE (GST exempt)		\$700.00

My 10 digit USI (Unique Student Identifier)

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My date of birth

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Day

--	--

Month

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Year

Not sure what a USI is or how to get yours? Information can be found at <https://www.usi.gov.au/>

AGENTS' REPRESENTATIVE COURSE. REGISTRATION FORM (VIC)

PAYMENT DETAILS

REGISTRANT PAYING																	
<input type="checkbox"/>	I authorise Harcourts Victoria to debit my credit card, details as below.																
Please debit my: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard																	
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Name shown on card:	Expiry Date:																
Signature:	CW:																

REFUND POLICY

Our refund policy provides that:

- If Harcourts cancels a course for any reason, charges will be refunded.
- If you cancel your enrolment ten days (or more) prior to the first day of the in-class component, charges will be refunded less 15% of the enrolment fee.
- If you cancel your enrolment within ten days prior to the first day of the in-class component, charges will not be refunded.
- If you leave the course prior to completing it, charges will not be refunded.

Harcourts may consider refunding course fees (fully or partially) or postponing course completion in exceptional circumstances. Where course completion is postponed, the course must be completed within six months of the date of registration.

I _____ have read and accept this policy of Harcourts Victoria

Signature: _____ Date: _____

Please return this completed Registration Form via email to victoria@harcourts.net at Harcourts Victoria.

COURSE PLACEMENT WILL NOT BE CONFIRMED UNTIL FULL PAYMENT IS COMPLETE

Once the payment has been processed, student information required to commence this course will be emailed to you. Please specify your preferred email address:

My email address (provide): _____

Harcourts are always looking for great people to join our team, however successful completion of this program does not guarantee employment with Harcourts. Further information about careers with Harcourts will be provided during the course.

Harcourts Academy

www.harcourtsacademy.com

academy@harcourts.net

facebook.com/harcourtsacademy

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