

Harcourts Property Management

Tenant Cleaning Guide for Final Inspection

To ensure the return of your bond is not delayed we have listed for your convenience a number of items which must be attended to prior to vacating the premises as a guide. Please note this is not a definitive list as there may be other items in your property requiring cleaning.

OUTSIDE

ITEM	COMPLETED
Lawns mowed, edges trimmed and all grass clippings removed from property	
Weeds removed from lawn, garden beds and paving	
Hedges trimmed to shoulder height (if applicable)	
Decks, Courtyards, Porches and Patio areas to be swept and left free of debris	
Garage/Carport, Driveway and Paving to be swept and left free of debris. Any oil stains are to be removed	
Cobwebs removed from eaves, external light fittings, carports and sheds	
Where pets are kept on the property, all animal droppings to be removed	
No rubbish to be left on the premises	

INSIDE

GENERAL	
Carpets must be professionally cleaned.	
All hard floors (floorboards, polished concrete, tiles, vinyl) to be swept and washed <i>- we advise against using a steam mop on wooden floors due to the high incidence of damage occurring</i>	
Drapes / Curtains, Nets and Blinds to be removed, gently cleaned and re-hung	
Light switches, fittings and shades dusted and gently cleaned. Blown bulbs are to be replaced	
Walls, ceilings, skirting boards and light switches wiped clean and free from marks and insect spots	
Windows, sills and tracks cleaned and left free of dust and debris	
Ceiling fan blades cleaned (if applicable)	
Fireplace / woodburner to be cleared of ash and debris or Heat pump filters dusted and cleaned (if applicable)	
KITCHEN	
Oven thoroughly cleaned, including surround, control panel, shelves, grill, drip trays and hot plates	
Splashbacks cleaned	
Exhaust fan covers / Rangehood cleaned	
Dishwasher cleaned including filter cleared and door left ajar	
Sinks and drain board cleaned	
All bench tops and shelves cleaned	
All cupboard doors and shelves cleaned – both inside and outside	
Fridge / Freezer cleaned inside and out with doors left ajar (if applicable)	
BATHROOM / LAUNDRY	
Shower, bath, basin, tap ware, tiles and grouting cleaned	
Shower curtain cleaned / replaced (if applicable)	
Vanity / cupboards & drawers cleaned inside and out	
Glass screens and mirrors cleaned and left free from streaks	
Toilet (including the seat and pedestal) thoroughly cleaned	
Exhaust fan cleaned and left free from dust	
Laundry sink / cupboard cleaned inside and out	
Washing Machine / Dryer left clean and free of lint (if applicable)	