

BREAK OF LEASE NOTICE TO VACATE

Authorisation form from Tenant when Breaking the Lease Agreement

Date: _____

I/We: _____

Tenant/s of: _____

Lease Expiration: ____/____/____ **Date returning keys:** ____/____/____

Property Manager/s: Lia Olsen / Amy Keen / Kellie Bray

I /We the above named tenant/s acknowledge a Lease Agreement between the Landlord of the abovementioned property and myself/ourselves.

I/We wish to break the current lease pertaining to my/our tenancy.

Further, I/we acknowledge that I/we am liable for the following charges which have been explained to me/us.

I/we also understand that if I/we do not agree to the charges, the landlord will make a claim through the Residential Tenancies Tribunal where I/we would have an opportunity to dispute same.

1. Rent until the day the property is occupied by new approved tenants or until the expiry date of the lease, whichever comes first, may be deducted from our bond.
2. A letting fee of one (1) weeks rental plus GST is payable by myself/ourselves. This can be deducted from my/our bond.
3. An advertising fee of \$55.00 is to be paid by myself/ourselves. This can be deducted from my/our bond.
4. If the bond is insufficient to cover the expenses, I/we have hereby authorised, I/we agree to pay the balance prior to the new tenancy commencing.

I/we acknowledge having received a copy of this statement.

I/We give consent to the landlord, or his/her agent to have the property shown to prospective tenants prior to my/our vacation. I require a minimum of 24 hours notice prior to any inspection being conducted.

Signed by tenant/s: _____

Harcourts agrees to give notice to you, as the current tenants, of any intention to have the property viewed by prospective tenants and if required, to make a convenient time for all parties.

Receiving Agent: _____ Date: _____

Harcourts

81 Princes Way, Drouin VIC 3818
P: (03) 5625 2877 F: (03) 5625 2910
www.drouin.harcourts.com.au

28 DAYS NOTICE TO VACATE

Date: _____

I/We: _____

Tenant/s of: _____

Property Manager/s: Lia Olsen / Amy Keen / Kellie Bray

1. In accordance with the Residential Tenancies Act (1997) I/We hereby give at least 28 days notice to vacate the above premises.
2. I understand that I am liable for 28 days rent from the date at which you receive this notice even if I have physically vacated the property prior to that date.
3. I/We intend on moving out of the property on the: ____/____/____
4. I/We understand that should the property be relet prior to the required 28 days that I/We will only be required to pay rent to the commencement date of the new tenancy.

Forwarding Address: _____

Phone Numbers: _____

I/We give consent to the landlord, or his/her agent to have the property shown to prospective tenants prior to my/our vacation. I require a minimum of 24 hours notice prior to any inspection being conducted.

Signed by tenant/s: _____

Harcourts agrees to give notice to you, as the current tenants, of any intention to have the property viewed by prospective tenants and if required, to make a convenient time for all parties.

Receiving Agent: _____ Date: _____

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