



Residential Tenancy Application Form

Applicants Details:

Name: _____

Property Address: _____

Notice to Applicants:

Acceptance of this tenancy application will not be acknowledged until all pages are completed & signed and 100 points of ID has been supplied with your application.

Please make sure an application has been filled out for each person over the age of 18 years old who will be living at the premises.

Licensed Estate Agents · Auctioneers · Property Managers

1. Property Applying For		2. Personal Details	
Address:		Title	First Name:
Suburb:	Postcode:	Last Name:	
Lease Term	Years	Date of Birth: / /	
Date Property to be occupied: / /		Current Address:	
Name(s) of other Applicants to occupy the property:		Suburb:	Postcode:
		Driver's License No:	State:
		Car Registration No:	

3. Personal References		4. Emergency Contact	
1. Reference Name:		Alternate ID (E.g. Passport):	
Relationship:		Home Phone Number:	
Occupation:		Mobile Number:	
Phone:		Email:	
		Occupation:	
2. Reference Name:		Name:	
Relationship:		Phone: Relationship:	
Occupation:		Address:	
Phone:		Suburb: Postcode:	

5. Agent Details & Declaration	6. Utility Connection Service
--------------------------------	-------------------------------

Harcourts Essential

Address: Shop 6/1569 Burwood Highway, Tecoma

Phone: 9754 2000

Fax: 9754 2189

Email: rentals.tecoma@harcourts.com.au

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information about me from:

- (a) The owner or the Agent of my current or previous residences;
- (b) My personal referees for this application
- (c) My current and past employers;
- (d) Any person who maintains any record, listing or database of defaults by tenants; if I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information within this application in order to:

- (a) communicate with referees, employees, landlords, third party operators of tenancy reference databases, other agents and select a tenant
- (b) communicate with the owner and select a tenant
- (c) prepare lease/tenancy documents
- (d) allow tradespeople or equivalent organisations to contact me
- (e) lodge/claim/transfer to/from a Bond Authority
- (f) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (g) refer to collection agents/lawyers (where applicable)
- (h) complete a credit check with a tenancy default database

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above
The application is accepted on the provision that the said property is vacant and available on the said date

Harcourts Connect

Electricity Gas Water Phone Internet Pay T.V.

Moving home has never been easier

Harcourts Connect is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. What's more, you pay no extra charges as a result of using the Harcourts Connect service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered. If we are unable to contact you within this period please call 1300 554 028 to ensure your services can be addressed by the required date.

PRIVACY CONSENT AND TERMS: By signing this form you consent and agree to the following: Connect Now Pty Ltd (ABN 79 097 398 662) ("Connectnow") will collect, use and disclose your personal information to contact you (including electronically) about providing moving, connection and disconnection services and to inform you about products and services offered by its related companies and third party suppliers. These other companies may also use your details to contact you directly about their products and services. See connect now's Privacy Policy for further details, including your rights to access and correct the information held about you at connectnow.com.au. Third party service providers (who may transfer your data overseas) may have their own Privacy Policy, which you can request from them. You consent to Connectnow continuing to market to you unless you opt out, including by emailing privacy@connectnow.com.au. To the extent permitted by law, Connectnow is not responsible or liable for delayed or failed connections or the service providers' connection charges, which you must pay to them directly. Connectnow may be paid a fee by service providers and may pay a fee to real estate agents relating to services provided to you. If you nominate an alternative contact person on this application, you authorize them to act on your behalf to arrange moving, connection and disconnection services, including accepting third party terms. You warrant that you are authorized to make this application on behalf of all applicants and alternative contact persons listed and that each person has consented and agreed to the handling of their personal information on the same terms as you have.

Yes, I accept the Terms. Please call me to connect my new home services

Compulsory Signature Required for Water Connection

Signed:

Date: / /

Signed:

Date: / /

6. Current Living Situation

Are you the Owner Tenant

Duration at your current address? Years Months

Name of Landlord/Agent (If applicable):

Phone Number:

Rent/Mortgage Paid per month:

Reason for leaving:

Was bond repaid in full: Yes No, Please specify

8. Current Employment Details

Employer:

Employment Address:

Suburb: Postcode:

Contact Name:

Length of Employment: Years Months

Phone Number:

Wage: \$ Per week \$ Per month

7. Previous Living Situation

Were you the Owner Tenant

Previous Address:

Suburb: Postcode:

Duration at your current address? Years Months

Name of Landlord/Agent (If applicable):

Phone Number:

Rent/Mortgage Paid per month:

Reason for leaving:

Was bond repaid in full: Yes No, Please specify

9. Previous Employment Details

Occupation:

Employer:

Employment Address:

Suburb: Postcode:

Contact Name:

Length of Employment: Years Months

Phone Number:

Wage: \$ Per week \$ Per month

10. Other Information

Number of Persons occupying the property:

Adults: Children:

Ages of Children:

Do you have any pets? No Yes, please specify

Breed: Age:

11. Centrelink (If applicable)

Type of pension: Amount you receive

How long you have received this pension for? Years Months Monthly \$ Fortnightly \$

12. How did you find out about this property? (Please tick)

Rent List Office For Lease Board Internet

Other, Please specify:

13. 100 Point Identification Check

COMPULSORY: Proof of income – Either:

- 2 recent pay slips
- A copy of a recent bank statement
- Centrelink statement

40 Points 20 Points

Photo ID/Driver's License Birth Certificate

40 Points 10 Points 10 Points 20 Points

Passport Current Car Registration Papers Copy of Phone, Gas, Electricity Accounts Written reference from previous agent

14. Please Note

If your Application to rent this property is successful, an appointment will be made by our representative for you to come into our office to sign the Tenancy Agreement. On that day One calendar months' rent is to be paid. This must be paid via an EFT.

Prior to the commencement date of the Tenancy Agreement the Bond is to be paid by Bank Cheque or Australia Post money order made payable to the RTBA (Unfortunately, personal cheques cannot be used for these payments).

Please note that keys to the property will not be available until after the Tenancy Agreement has been signed by all Tenants named on the agreement and the Rent and Bond, as mentioned above, has been paid. The acceptance of an Application takes place subject to the property being available by the due date. No action shall be taken by an Applicant against the Landlord or the Agent should any circumstance arise whereby the property is not available to move into.