

Agency Use ONLY:

Dated posted: ___/___/___ Date handed to tenant: ___/___/___ Date received: ___/___/___

FINAL INSPECTION – TENANT NOTICE

RENTAL PROPERTY:

Tenant Name: _____

In accordance with legislation requirements, we hereby notify you that a final inspection will be carried out on the above property following termination of the tenancy (vacant possession date). The inspection has been scheduled to be carried out on _____ at _____ am/pm.

Please advise our agency if you wish to meet a staff representative at the property for this inspection by returning the below remittance or contacting our agency.

If you are unable to attend the final inspection you will need to complete the below remittance and forward a copy to our agency. Due to our current appointment schedule, we trust that you will understand that our agency is unable to carry out the inspection at an alternative time.

FINAL INSPECTION – TENANT WAIVER

RENTAL PROPERTY: _____

Tenant Name: _____ Date: ___/___/___

Home Phone: _____ Work Phone: _____

Mobile: _____

Email: _____

- We are able to attend the final inspection at the above date and time.
- We are unable to attend the final inspection at the above date and time and request that you contact us with your feedback on the final inspection.

Please return this 'Tenant Waiver' form or contact our agency to discuss if required.