

### 1. Agent Details

#### HARCOURTS NOBLE PARK

Address: 30 Douglas Street Noble Park, VIC 3174

Phone: 03 8555 3828

Fax: 03 8555 3818

Email: [unity@harcourts.com.au](mailto:unity@harcourts.com.au)

PM/ID: 28635

### 2. Property Details

Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Lease Term \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_

Date Property is to be occupied \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Total Number of Applicants to Occupy the Property \_\_\_\_\_

Adults \_\_\_\_\_

Children \_\_\_\_\_ Age: \_\_\_\_\_

Do you smoke?  Yes  No

Do you have pets?  Yes  No If Yes, please specify: \_\_\_\_\_

Other Occupants on the lease

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

### 3. Personal Details

Title \_\_\_\_\_ Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Drivers Licence Number \_\_\_\_\_ State of Issue \_\_\_\_\_

Alternate ID (eg passport) \_\_\_\_\_ No

Home Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Email \_\_\_\_\_

Occupation \_\_\_\_\_ Work Phone \_\_\_\_\_

#### Current Address

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

How long have you lived at your current address?

\_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_

Name of Landlord/Agent (If applicable) \_\_\_\_\_

Phone No \_\_\_\_\_

Rent Paid per month \$ \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Was bond repaid in full?  Yes  No If No, please specify why: \_\_\_\_\_

### 4. Utility Connections

## Harcourts Connect

#### Moving home has never been easier

Harcourts Connect is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, removalists and vehicle hire.

What's more, you pay no extra charges as a result of using the Harcourts Connect service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered. If we are unable to contact you within this period please call **1300 554 028** to ensure your services can be addressed by the required date.

We'll attempt to contact you within 1 working day of receiving this application to provide you with our connection service. If you don't hear from us, please call **1300 554 028** to ensure your services are connected.

**PRIVACY CONSENT AND TERMS:** By signing this form you consent and agree to the following: Connect Now Pty Ltd (ABN 79 097 398 662) ("connectnow") will collect, use and disclose your personal information to contact you (including electronically) about providing moving, connection and disconnection services and to inform you about products and services offered by its related companies and third party suppliers. These other companies may also use your details to contact you directly about their products and services. See connectnow's Privacy Policy for further details, including your rights to access and correct the information held about you at [connectnow.com.au](http://connectnow.com.au). Third party service providers (who may transfer your data overseas) may have their own Privacy Policy, which you can request from them. You consent to connectnow continuing to market to you unless you opt out, including by emailing [privacy@connectnow.com.au](mailto:privacy@connectnow.com.au). To the extent permitted by law, connectnow is not responsible or liable for delayed or failed connections or the service providers' connection charges, which you must pay to them directly. Connectnow may be paid a fee by service providers and may pay a fee to real estate agents relating to services provided to you. If you nominate an alternative contact person on this application, you authorise them to act on your behalf to arrange moving, connection and disconnection services, including accepting third party terms. You warrant that you are authorised to make this application on behalf of all applicants and alternative contact persons listed and that each person has consented and agreed to the handling of their personal information on the same terms as you have.

**Yes, I accept the Terms.** Please call me to connect my new home services

Signed \_\_\_\_\_ Date \_\_\_\_\_  
1300 554 028 | 1300 889 598 | [info@harcourtsconnect.com.au](mailto:info@harcourtsconnect.com.au)

### 5. Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord, I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all the information contained in this application (including additional page/s) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the agent to obtain personal information from:

- The owner or the Agent of my current/previous residences;
- My referees and employer/s;
- Any record listing or database of defaults by tenants.

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy database and to agents/landlords of properties I may apply for in the future. I am aware that the Agent will use and disclose my personal information in order to:

- Communicate with the owner/landlord and select a tenant
- Prepare/lease tenancy documents
- Allow tradespeople or equivalent organisations to contact me
- Lodge/claim/transfer to/from a Bond Authority
- Refer to Tribunals/Courts and Statutory Authority (where applicable)
- Refer to collection agents/lawyers (where applicable)
- Complete a credit check and register tenants such as the National Tenancies Database T 1300 563 826 &/or TICA Default Tenancy Control Pty Ltd T 1902 220 346
- Transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises and that I may access personal information on the details above.

Signed \_\_\_\_\_ Date \_\_\_\_\_

## 6. Applicant History

### Previous Address

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

How long did you live at your previous address? \_\_\_\_\_ Years  
Months \_\_\_\_\_

Name of Landlord/Agent (If applicable) \_\_\_\_\_

Phone No \_\_\_\_\_

Rent Paid per month \$ \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Was bond repaid in full?  Yes  No If No, please specify why: \_\_\_\_\_

## 7. Employment Details

Occupation \_\_\_\_\_

Employers Name \_\_\_\_\_

Employment Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Employer Phone No \_\_\_\_\_

Contact Name \_\_\_\_\_

Length at current employment \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_

Net Income \$ \_\_\_\_\_ Per Week \$ \_\_\_\_\_ Per Month \_\_\_\_\_

## 8. Previous Employment Details

Occupation \_\_\_\_\_

Employers Name \_\_\_\_\_

Employment Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Employer Phone No \_\_\_\_\_

Contact Name \_\_\_\_\_

Length at previous employment \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_

Net Income \$ \_\_\_\_\_ Per Week \$ \_\_\_\_\_ Per Month \_\_\_\_\_

## 9. Other information

Car Registration \_\_\_\_\_

Make & Model \_\_\_\_\_

## 10. Personal Referees

1. Reference name \_\_\_\_\_

Occupation \_\_\_\_\_

Relationship \_\_\_\_\_ Phone No \_\_\_\_\_

Notes \_\_\_\_\_

1. Reference name \_\_\_\_\_

Occupation \_\_\_\_\_

Relationship \_\_\_\_\_ Phone No \_\_\_\_\_

Notes \_\_\_\_\_

## 11. Please Provide As Many Of These Documents As Possible

Most Recent Rent Receipts	Birth Certificate
Most Recent Payslips	Centrelink Statements
Driver's License	Medicare Card
Passport	Utility Bills/Statements
Bank Statement	Any ID That May Assist Your Application

## 12. Emergency Contact

Please provide an emergency contact not residing with you \_\_\_\_\_

First Name \_\_\_\_\_ Surname \_\_\_\_\_

Relationship \_\_\_\_\_ Phone No \_\_\_\_\_

Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

## 13. How did you find out about this property? (Please Tick)

RENT LIST  INTERNET

OFFICE  FOR LEASE BOARD

OTHER \_\_\_\_\_

## 14. Important information about your application

**Our application will not be processed unless you have inspected the property, copies of the required proof of identity have been attached and the declaration has been completed and signed.**

### Acceptance of terms of tenancy:

I \_\_\_\_\_ (full name)  
having inspected the subject property on \_\_\_\_/\_\_\_\_/\_\_\_\_  
agree to pay rental of \$\_\_\_\_\_ per week and I accept  
that I will be required to sign the tenancy agreement and pay  
the bond within 24 hours of my application being approved. I  
also agree to pay the bond and first month's rent by either  
bank check or money order. I acknowledge that the keys will  
not be available until the day the tenancy commences. I also  
accept this property in the condition as inspected (exceptions  
to be provided in writing, signed, dated and attached to this  
application) I also accept that this property is subject to its  
availability on the due date and no action shall be taken on my  
part against the landlord or this agent should under any  
circumstances the property not available for occupation on the  
due date.